

Valid for customers, interested parties, suppliers as well as sales and cooperation partners of Jansen Antriebstechnik GmbH.

With the following information we are providing you with an overview of how we process your personal data, and of your rights under the General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG). What data is processed in detail, and how it is used depends largely on the services or products ordered in each case.

## 1. Responsible for the data processing

Jansen Antriebstechnik GmbH  
Sittarder Straße 34d  
41748 Viersen

You will find further information about our company, details about the authorized representatives and other contact details, in our imprint on our website:

<https://www.jansen-antriebstechnik.de/impressum>

## 2. Data protection officer of the responsible person

Volker Rührup  
Karl-Arnold-Str. 29  
47877 Willich, Germany  
Phone: +49 2154 93682  
E-Mail: [ruehrup@kmr-it.de](mailto:ruehrup@kmr-it.de)

## 3. Sources and data types

### a. Sources

In principle, Jansen Antriebstechnik GmbH collects, processes and uses your personal data to execute the contract, and to fulfil contractual and pre-contractual obligations. We have received this data from you within the scope of our business relationship.

### b. Categories of personal data

In the course of establishing a business relationship, the following categories of personal data will be collected, processed and used: **Customer data/address and communication data**

When using services or providing products within the framework of contracts concluded with you, the following personal data may also be collected, processed or used: **Contract master data (order data, data from the fulfilment of our contractual obligations), billing, service and payment data (direct debit data, tax information)**

### c. Customer contact information

Further personal data will arise within the scope of the business initiation phase and during the business relationship, in particular through personal, telephone or written contacts, initiated by you or Jansen Antriebstechnik GmbH. This includes information about the contact channel, date, occasion and result as well as (electronic) copies of the correspondence.

## 4. Purpose and legal basis of the processing

We will process the personal data mentioned under 3. in accordance with the provisions of the EU General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG):

### a. for the fulfilment of contractual obligations (Art. 6 sec. 1 lit. b GDPR)

The processing of personal data is performed for the establishment, execution and termination of a contract for the provision of services, the provision of products and the implementation of pre-contractual measures.

### b. due to legal requirements (Art. 6 sec. 1 lit. c GDPR)

We are subject to legal obligations (e.g. tax law or money laundering law) which make it necessary for your personal data to be processed within this framework.

### c. on the basis of your consent (Art. 6 sec. 1 lit. a GDPR)

If you have given us your consent to process your personal data, the consent is the foundation of the processing (e.g. when using the contact forms on our website). You can revoke your consent at any time, which means that a processing will not

take effect in the future. Processing already carried out remains unaffected by your revocation.

- d. within the scope of a balancing of interests (Art. 6 sec. 1 lit. f GDPR)

If necessary, we also process personal data beyond the actual fulfilment of the contract in order to safeguard legitimate data.

Our interests or those of third parties. Thereby, this may concern the following processing:

- Assertion of legal claims, and defense in legal disputes
- Guarantee of IT security and the IT operations
- Prevention of criminal acts
- Video surveillance of our specially marked premises
- Measures for the business management, and a further development of services

## 5. Who will receive your data

Only the persons authorized to conduct the processing for the respective purposes shall have access to this data. It is also possible that your data may be processed by contract processors utilized by us (in accordance with Art. 28 GDPR). This results in the following recipients who may receive personal data:

- Public authorities in the event of a legal or official obligation
- Contractors to whom we transmit personal data (e.g. Internet provider / Datev) in order to carry out the business relationship with you

## 6. If your data is transferred to third countries

Data is only transferred to countries outside the EU or the EEA (so-called third countries) if this is required for the performance of the service, is required by law (e.g. tax reporting obligations), you have given us your consent or as part of the order processing.

## 7. How long will your data be stored

The data will be deleted as soon as it is no longer required for the purpose of the processing, and there are no longer any legal retention periods that state the contrary. Since we are subject to various storage and documentation obligations arising from the German Commercial Code (HGB) and the Fiscal Code (AO), the storage obligation can amount to up to 10 years. Section 147 sec. 4 AO shall apply as the beginning of the period.

## 8. What data protection rights do you have

You have the right to information (Art. 15 GDPR), the right to correction (Art. 16 GDPR), the right of deletion (Art. 17 GDPR), the right to a limitation of the processing (Art. 18 GDPR) and the right to data transferability (Art. 20 GDPR). The restrictions according to §§ 34 and 35 BDSG apply to the right to information and the right of deletion.

Furthermore, they have a right of appeal pursuant to Art. 77 GDPR in conjunction with § 19 BDSG.

## 9. Do you need to provide your data

Within the scope of our business relationship, you must provide us with all personal data required for the establishment and implementation of the business relationship and all associated contractual obligations, or the data which we are legally obliged to collect. Without this data, we will not or no longer be able to establish the business relationship or provide the service.

### Information on your right of objection under Article 21 of the EU General Data Protection Regulation (GDPR)

#### 1. Right of objection on a case-by-case basis

You have the right to object at any time for reasons arising from your particular situation to the processing of personal data concerning your person, which is based on Article 6 sec. 1 lit. e GDPR (data processing in the public interest) and Article 6 sec. 1 lit. f GDPR (data processing on the basis of a balance of interests). This also applies to profiling based on this provision within the meaning of Article 4 sec. 4 GDPR. If you object, we will no longer process your personal data, unless we can prove compelling reasons worthy of protection for the processing, which outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

#### 2. Right to object to the processing of data for advertising purposes

In individual cases we will process your personal data for direct marketing purposes. You have the right to object at any time to the processing of personal data concerning your person for the purpose of such advertising. This also applies to profiling, insofar as it is associated with such a direct advertising. If you object to the processing for direct advertising purposes, we will no longer process your personal data for these purposes. The objection can be addressed formally to the person responsible.